



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),
Sivakasi**

(Affiliated to Madurai Kamaraj University, Reaccredited with "A" Grade by NAAC,
College with Potential for Excellence by UGC & Mentor Institution under UGC PARAMARSH)

NAAC SSR Cycle IV (2015-2020)

6.1 Institutional Vision and Leadership

6.1.1 Vision and Mission

**MINUTES OF FINANCE COMMITTEE MEETING
2018-2019**



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),
SIVAKASI – 626 123.**

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2018-2019

04-07-2018

The finance committee meeting will be held on **06-07-18** in Secretary Room at 10.30a.m.

Agenda

- To discuss and allot funds to the aided departments for conducting workshop/ seminar, arranging guest lecture and for the purchase of books.
- To allot funds to Science departments for the purchase of laboratory equipments.

Secretary : Mrs. A. Aruna *A - Aruna*

Principal : Dr. T.Palaneeswari *T. Palaneeswari*

Dean, Academic Affairs : Mrs.R.Sudha Periathai *R. Sudha Periathai*

Finance Committee : Dr. B. Deepa *B. Deepa*
Dr. K. Sounthara Priya *K. Sounthara Priya*



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06-07-2018

Minutes of the Meeting

It is hereby **RESOLVED** to approve the allotment of funds to the aided departments.

Allotment of Autonomy Fund 2018-19

Department	4. Workshop /Seminar (₹)	7. Books (₹)	10. Lab. Equipments (₹)	11. Guest / Visiting Faculty (₹)	Grand Total (₹)
Tamil	20,000	10,000	--	7,000	37,000
English	20,000	13,000	--	8,000	41,000
Mathematics	20,000	13,000	--	8,000	41,000
Physics	2,000	12,000	75,000	7,000	96,000
Chemistry	2,000	12,000	1,00,000	8,000	1,22,000
Botany	2,000	12,000	70,000	7,000	91,000
Computer Science	2,000	12,000	--	7,000	21,000
History	2,000	12,000	--	7,000	21,000
Commerce	2,000	14,000	--	8,000	24,000
Total	72,000	1,10,000	2,45,000	67,000	4,94,000

3. Redesigning courses and development of teaching / learning materials

To be spent for issue of study materials to the students for the newly introduced courses.

5. Examination Reforms

To create updated software regarding the conduct of end semester examination.

6. Furniture for Office, Classrooms, Library and Laboratories

To purchase additional tables and chairs for the establishment of IT Zone in the library.

To purchase furniture for smart class room.

7. Library Equipments

LED Television 65 inches - Qty – 1



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9. Extension Activities

For the activities undertaken by the RRC, SSL, YRC and Extension Activities under Part V.

10. Office Equipments, Teaching Aids and Laboratory Equipments

To purchase Audio Visual Teaching Aids for enhancing ICT learning.

Laboratory Equipments

Department of Physics	: ₹ 75,000
Department of Chemistry	: ₹ 1,00,000
Department of Botany	: ₹ 70,000

Members to approve

Secretary : Mrs. A. Aruna

A. Aruna

Principal : Dr. T. Palaneeswari

T. Palaneeswari

Dean, Academic Affairs : Mrs. R. Sudha Periathai

R. Sudha Periathai

Finance Committee : Dr. B. Deepa

B. Deepa

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2018-2019

Meeting - II

09-01-2019

The finance committee meeting will be held on **11-01-19** in Secretary Room at 10.30a.m.

Agenda

- To review the abstract of expenditure for the year ended 31st December 2018 of the financial year 2018-19.
- To reallocate the funds for the Renovation and Repairs from the head Workshops/Seminar and Library Equipments, Books/Journals.

Secretary : Mrs. A. Aruna *A. Aruna.*
Principal : Dr. T. Palaneeswari *T. Palaneeswari*
Dean, Academic Affairs : Dr. R. Sudha Periathai *R. Sudha Periathai.*
Finance Committee : Dr. B. Deepa *B. Deepa*
Dr. K. Sounthara Priya *K. Sounthara Priya*



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11-01-2019

Minutes of the Meeting

It is hereby **resolved** that to approve the abstract of expenditure for the year ended
31-12-2018.

Abstract of Expenditure the financial year 2018-19

S.No.	Major Items	Amount (₹)
1.	Upgradation of syllabus on regular basis making it still oriented with quantifiable outcomes	-
2.	Orientation and retraining of teachers	9,000
3.	Redesigning courses and development of teaching/learning material	59,270
4.	Workshop and Seminar	56,098
5.	Examination Reforms	-
6.	Furniture for office, classrooms, Library and Laboratories	-
7.	Library Equipments, Books/Journals	1,55,918
8.	Renovation and Repairs	-
9.	Extension Activities	30,010
10.	Office equipments, teaching aids and laboratory equipment	75,367
11.	Guest/Visiting faculty	61,000
12.	Capacity building for teachers	9,000
13.	Development of Area study programme	-
	TOTAL	4,55,663



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- It is also **resolved** to reallocate the funds for the Renovation and Repairs from the head Workshops/Seminar and Library Equipments, Books/Journals.

S.No.	Major Items	Actual Budget (₹)	Revised Budget (₹)
4.	Workshop and Seminar	1,90,000	70,000
7.	Library Equipments, Books/Journals	3,00,000	2,20,000
8.	Renovation and Repairs	1,50,000	3,50,000

It is also informed that a bank interest of **Rs. 3,375** being credited to UGC Autonomy Grant.

Members to approve

Secretary : Mrs. A. Aruna

A. Aruna

Principal : Dr. T. Palaneeswari

T. Palaneeswari

Dean, Academic Affairs : Dr. R. Sudha Periathai

R. Sudha Periathai

Finance Committee : Dr. B. Deepa *B. Deepa*

Dr. K. Sounthara Priya

K. Sounthara Priya



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2018-2019

Meeting - III

01-02-2019

The finance committee meeting will be held on **04-02-19** in Secretary Room at 11.00a.m.

Agenda

- To approve the budget proposal for the forthcoming financial year 2019-2020.

Secretary	: Mrs. A. Aruna	<i>A. Aruna</i>
Principal	: Dr. T. Palaneeswari	<i>T. Palaneeswari</i>
Dean, Academic Affairs	: Dr. R. Sudha Periathai	<i>R. Sudha Periathai</i>
Finance Committee	: Dr. B. Deepa	<i>B. Deepa</i>
	Dr. K. Sounthara Priya	<i>K. Sounthara Priya</i>



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04-02-2019

Minutes of the Meeting

It is hereby **resolved** to that approve the budget proposal for the forthcoming financial year 2019-2020.

Proposed Budget for the financial year 2019-2020

S.No.	Major Items	Amount (₹)
1.	Upgradation of syllabus on regular basis making it still oriented with quantifiable outcomes	10,000
2.	Orientation and retraining of teachers	15,000
3.	Redesigning courses and development of teaching/learning material	50,000
4.	Workshop and Seminar	90,000
5.	Examination Reforms	1,00,000
6.	Furniture for office, classrooms, Library and Laboratories	8,60,000
7.	Library Equipments, Books/Journals	3,00,000
8.	Renovation and Repairs	3,50,000
9.	Extension Activities	30,000
10.	Office equipments, teaching aids and laboratory equipment	3,25,000
11.	Guest/Visiting faculty	50,000
12.	Capacity building for teachers	10,000
13.	Development of Area study programme	10,000
	TOTAL	22,00,000

Members to approve

Secretary : Mrs. A. Aruna

A. Aruna

Principal : Dr. T. Palaneeswari

T. Palaneeswari

Dean, Academic Affairs : Dr. R. Sudha Periathai

R. Sudha Periathai

Finance Committee : Dr. B. Deepa

B. Deepa

Dr. K. Sounthara Priya

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2018-2019

Meeting - IV

11-04-2019

The finance committee meeting will be held on **15-04-19** in Secretary Room at 11.00a.m.

Agenda

- To review and approve the abstract of expenditure for the financial year 2018-19.

Secretary	: Mrs. A. Aruna	<i>A. Aruna</i>
Principal	: Dr. T. Palaneeswari	<i>T. Palaneeswari</i>
Dean, Academic Affairs	: Dr. R. Sudha Periathai	<i>R. Sudha Periathai</i>
Finance Committee	: Dr. B. Deepa	<i>B. Deepa</i>
	Dr. K. Sounthara Priya	<i>K. Sounthara Priya</i>



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Minutes of the Meeting

15-04-2019

- It is hereby **resolved** to approve the abstract of expenditure for the financial year 2018-2019 under UGC Autonomy Grant.

Abstract of Expenditure 2018 - 2019

S.No.	Major Items	Amount (₹)
1.	Upgradation of syllabus on regular basis making it still oriented with quantifiable outcomes	-
2.	Orientation and retraining of teachers	15,600
3.	Redesigning courses and development of teaching/learning material	59,270
4.	Workshop and Seminar	79,327
5. ✓	Examination Reforms <i>n Recuring</i>	1,49,978
6. ✓	Furniture for office, classrooms, Library and Laboratories	7,37,678
7. ✓	Library Equipments, Books/Journals	2,12,208
8.	Renovation and Repairs	4,65,204
9.	Extension Activities	30,010
10. ✓	Office equipments, teaching aids and laboratory equipment	4,08,968
11.	Guest/Visiting faculty	74,000
12.	Capacity building for teachers	17,000
13.	Development of Area study programme	9,997
	TOTAL	22,59,240

Amount Spent out of UGC Grant	-Rs.16,00,000
Interest amount utilized	- Rs. 59,240
Amount advanced by Management	- Rs. 6,00,000
Total Amount Spent	- Rs.22,59,240

Members to approve

Secretary	: Mrs. A. Aruna	<i>A - Aruna</i>
Principal	: Dr. T. Palaneeswari	<i>T. Palaneeswari</i>
Dean, Academic Affairs	: Dr. R. Sudha Periathai	<i>R. Sudha Periathai</i>
Finance Committee	: Dr. B. Deepa	<i>B. Deepa</i>
	: Dr. K. Sounthara Priya	<i>K. Sounthara Priya</i>